

**CORPORATION FOR EDUCATIONAL PARTNERSHIPS
BOARD OF DIRECTORS MEETING MINUTES
December 13, 2022 7:00 p.m.**

I. Opening Items

Robin Henderson, presiding: Meeting called to order at 7:00 pm. MOTION: Gary Leonard, Seconded: Kay Smith Vote: Approved by unanimous consent.

Members present: Robin Henderson, Kay Smith, Lori Stokes (via phone), Gary Leonard

Members absent: None

Ms. Henderson welcomed the participants and opened the meeting. A Quorum was established.

A motion was made to approve the minutes from the October 25, 2022, and November 7, 2022, meetings. MOTION: Gary Leonard, Seconded: Lori Stokes Vote: Approved by unanimous consent.

The Conflict of Interest & Ethics Statement was read. No member claimed any conflicts to move forward.

II. Public Comments

There were no public comments.

III. Executive Director's Report

Dr. Davis went over the following items:

- HR update: recommended that:
 - Ms. Dykstra become the full-time HS theater teacher.
 - Mr. Dykstra will serve as a part-time Athletic Director for Spring semester.
 - The following positions are posted: Data Manager, HS Science, MS Math EC.
- Enrollment and Lottery Update: 77 applications in Lottery; looking into offering enrollment sessions during the day.
- 2023-2024 School Calendar: A discussion took place on a few options presented for the 23-24 academic year calendar. Much of the discussion centered around Portfolio Days- their intention, use of, etc. The calendars presented were for discussion purposes with no intention to decide and vote at this time.

IV. Principals' Report

Mr. Wilson provided updates on the MS and HS.

- Fall Trunk or Treat was a success.
- Re-started the MS Beta Club and currently have 10 students participating.
- The MS Choral Group performed at the Holiday Vendor Fair.
- Mr. Witkowski and Ms. Janeice Sanders (both of the HS) recently earned their Master's Degrees!

V. Finance Report

Ms. Driver presented a financial update (included as attachment to Board minutes) that included the following:

- As of 9/30/22, we are on track with our budget for expenditures.
- We will see an adjustment in our allotment for ADM; we have not received money yet, so there is no “taking it back.” We will just receive a different amount than originally anticipated at the beginning of the school year.
- Provided updates on ESSER I, II, and III funds, as well as Employee Retention Credits.

VI. Board Comments

Mr. Leonard asked how compliance and reporting efforts were going based on various things the Board was told had not been completed timely. Dr Davis stated that all required reporting has been completed to-date and grant or other funds missed due to deadlines not being met were on the radar for the next time they are offered.

VII. Closed Session

The Board went into Closed Session to discuss personnel issues and other confidential information. A motion was made to go into Closed Session at 7:43 pm. MOTION: Kay Smith, Seconded: Lori Stokes Vote: Approved by unanimous consent.

A motion was made to enter back into Open Session at 8:39 pm. MOTION: Gary Leonard, Seconded: Kay Smith Vote: Approved by unanimous consent.

VIII. Adjournment

Ms. Henderson announced the next Board meeting will be held Tuesday, January 31, 2023.

Motion made to adjourn. MOTION: Lori Stokes Seconded: Gary Leonard Vote: Approved by unanimous consent.

Meeting was adjourned at 8:40 pm.

Robin Henderson, President

DATE