

**CORPORATION FOR EDUCATIONAL PARTNERSHIPS**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**June 27, 2021 7:00 p.m.**

**I. Call to Order**

Robin Henderson, presiding: Meeting called to order at 7:03 pm. MOTION: Kay Smith, Seconded: Gary Leonard Vote: Approved by unanimous consent.

Members present: Robin Henderson, Kay Smith, Tripp Womble, Lori Stokes and Gary Leonard.

Staff present: Lauren Grant, Interim Head of School

Ms. Henderson welcomed the participants and opened the meeting. A Quorum was established.

A motion was made to amend the Agenda to add a Closed Session at the end to discuss personnel matters. MOTION: Kay Smith, Seconded: Gary Leonard Vote: Approved by unanimous consent.

A motion was made to approve the minutes for the June 29, 2021 regular session meeting and the following minutes for the special sessions: 6/22/2021 and 7/13/2021. MOTION: Lori Stokes, Seconded: Tripp Womble Vote: Approved by unanimous consent.

**II. Public Comments**

There were no public comments from the community.

**III. Head of School Report**

Lauren Grant provided the Head of School report, as well as an updated enrollment report. (All attached as part of the minutes package.) Primary points of discussion were:

- Updates of student and staff handbooks.
- Plan to continue the policy of masks optional into the 21-22 school year.
- Leadership departures- Mike Heavy (Facilities) and Ethan Burton (MS Dean) are no longer with the school. Robin Henderson thanked Mr. Heavy for all of his work over the years for SWA; he was an important and valuable part of the school community. Ms. Grant mentioned that Mr. Burton returned to an opportunity in elementary education, which is his area of focus.

An amended 21-22 school year calendar was presented and discussed. The primary change to the calendar is to move the start date of school from August 16 to August 25, 2021. Ms. Grant provided many reasons for the support of the move, including but not limited to, a soft opening to allow for an easier transition for students back onto campus after an extraordinary 18 months out of school, an opportunity for new and existing staff to team build and prepare together for the year, and aligning the start of school with prior year calendars due to an excess number of

instructional hours and the removal of 5 previously required remote learning days. MOTION: Kay Smith, Seconded: Gary Leonard Vote: Approved by unanimous consent.

- After school program- the YMCA has stated they will not be providing the after-school program as they have in years past. A teacher has stepped up and volunteered to coordinate one. More info will be forthcoming.
- A Welcome Back to School newsletter will be provided by the end of this week to all families.
- Open House is scheduled for August 19 from 5:30 to 8:00. The first half of the alphabet is 5:30 to 6:30 and the second half is 7:00 to 8:00.
- A slate of new contracts was presented and approved. Director of Operations and Security, MS Drama, MS English, EC, 2 EC Tas, MS Office (part time.) MOTION: Lori Stokes, Seconded: Gary Leonard Vote: Approved by unanimous consent. There are currently 2 HS English openings and one HS math opening.
- Dennis Noble provided an update on the credit recovery summer program- 33 students in HS credit recovery; 19-20 of the 33 should earn recovery credits.

#### **IV. Finance Report**

Sarah Karsen provided a financial report and update. (All documentation is included in the minutes package.) Primary points of discussion included:

- 2021-2022 budget presented.
- Administrative Services budget is lower than previous year since there is currently no plan to hire consultants.
- Staff development- current funds and carryover from last year will provide training opportunities, specifically for EC department.
- This budget includes a healthy surplus which adds to surplus remaining from 2020-2021 school year.

Dr. Reed, a teacher-Board liaison, stated that there were no new items to discuss with the Board.

#### **V. Update on New Building Project**

Through discussion and evaluation with Performance Charter School Development (PCSD), it looks like we will be able to build a new HS building on land already owned by the school. A meeting took place to discuss wants in the new building and the architect has gotten started on a draft. PCSD will be back in town the week of August 9 to bring the first draft back to the school and start next steps.

#### **VI. Update on Search for New Head of School**

Ms. Henderson announced that the search was still ongoing and we anticipate making an announcement within the next week or so. She also thanked Ms. Grant again for all of the hard work she has performed for the school over the summer as Interim Head of School.

Dr. Reed, a teacher-Board liaison, stated that there were no new items to discuss with the Board.

## **VII. Closed Session**

The Board went into closed session at 7:38 pm to discuss personnel matters. MOTION: Gary Leonard Seconded: Lori Stokes Vote: Approved by unanimous consent.

The Board came back into Open Session at 9:18 pm. MOTION: Tripp Womble Seconded: Gary Leonard Vote: Approved by unanimous consent.

## **VIII. Next Board Meeting**

Ms. Henderson stated the next regular Board meeting is currently scheduled for August 31, 2021, but may be held earlier to allow for the start of school on August 25.

## **IX. Adjournment**

Motion made to adjourn. MOTION: Gary Leonard Seconded: Tripp Womble Vote: Approved by unanimous consent.

Robin Henderson adjourned the meeting at 9:18 pm.

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**Robin Henderson, President**

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**DATE**