

Name: PTO Meeting

Date: 10-28-21

Time: 7:00 pm

Location: SWA Multi-Purpose Room (MPR)

Present: See sign-in sheet (17) + board

Called to Order

Welcome

Introduction of Officers:

President – Tara Odom

Vice President – Tiffany Munro

Secretary – Allison Shell

Treasurer – not present

Approval of 9-16-21 meeting minutes:

Motion: Seconded: Approved

Treasurer's Report:

Transactions from end of September through 10/27 – see report

By-laws:

Recommended a short-term committee to recommend Bylaw changes.

- Interested send email to Tara at PTOpresident@swake.org
- No later than 11/4
- Need to have a recommendation for the next meeting in November
- NOTE: This committee may only need one meeting to come up with the term limit verbiage.

Upcoming Events:

Trunk or Treat (ToT)/ Haunted Trails - 10/30:

- 42 cars signed up
- Need more adult volunteers for the haunted trail
- You can never have enough candy!

Set-up:

- Volunteers park in gym lot
 - Check-in around 2:45
- Guests park in main lot

- Walk past concessions
 - Cotton candy
 - Drinks
 - Pizza
- Left of loop - cars
 - Trunk-or Treat
 - 4-6pm
- Not-so-spooky Trail (NsST)
 - 4-6 pm
 - Middle School Drama assisting
- Spooky Trail (ST)
 - 6-8 pm
 - High School assisting
 - Trail cleared by Greenscape this week

Spirit Night at Culver's in FV - Nov 3rd:

- Details on Facebook and will be updated

Holiday Vendor Fair - 12/4:

- 22 vendors signed up
- need more
- Santa is confirmed
- Need a 3XL Santa suit

FV Parade - 12/5:

- \$60 registration due 11/5
- Possibly a float: details TBD
 - SGA and EC ride
- 3pm
- 50-100 students and teachers walk
- Leftover Halloween candy will be used in the parade

HS Parade - 12/11:

- \$200 registration due in a couple weeks
- Possibly a float: details TBD
 - SGA and EC ride
- 3pm
- 50-100 students and teachers walk
- Leftover Halloween candy will be used in the parade

Committees Updates:

BookFair:

- Students who attended were very well behaved
 - Kind and generous

- Closeout will occur this week - at that time we will know what the online sales were
- Profit excluding online was just under \$8,000, topping 2019 at \$6,200.
- Ideas for next time
 - Spring sale is a possibility - school does not benefit
 - Buy 1 get 1
 - Good for kids
 - Good to build libraries

Spiritwear:

- \$215 profit from August Sale
- Senior and student council shirts and senior signs profit went back to each group (\$5/per - to reduce cost)
- Possibly have a design contest in the spring, let the students decide
 - Free ship order

Teacher Appreciation Luncheon 10/21:

- Pasta, salad, bread, and desserts
- All school supplies were taken - cleared the closet
- Teachers appreciated it!

Teacher Grants:

- Application created
- Tweaking legalise
- Plan to send application in November/December
- Review Application in January - spring

Connor's Memorial Proposal:

Three items:

- Plant a tree
 - To remain at current HS
- Create and rock garden painted/made by students
- Memorial bench
 - to be moved to the new HS

The board would like to contribute some money to these projects.

- If funds are to be used toward this project, the PTO must approve.
 - Excess funds would go toward a scholarship fund in Conner's memory; however it could go toward educational resources for suicide prevention in the future.

Motion to move forward with research on price and fundraising options: Seconded: Approved

Open Position on Board - Treasurer:

Time commitment 2-5 hours a week

- to balance accounts and produce reports
- oversees the fundraising committee

Interested - email ptopresident@swake.org

Board will discuss commitment and name new Treasurer

- Preferably in the next 2 weeks

General Business: None

Questions or Comments:

1. Question 1: How do you decide how to get/use the Scholastic money?
Answer : After \$3,500 in sales, SWA can take 25% in cash or 50% in Scholastic \$
 - We evaluate Wish lists
 - Future needs of teachers/administrators
 - Balance the three
2. Question 2: Were the fundraiser sales mainly old Spirit Wear and Uniform Swap money?
Answer: Yes
3. Question 3: If MS student helps with ToT and NsST, will it count toward hours?
Answer: Yes
4. Question 4: Do the need an advisors signature:
Answer: Unsure - it seems to vary - make sure ALL VOLUNTEERS check-in with Tara Odom in the event verification is required.
5. Question 5: If HS students help, do they receive credit?
Answer: Yes
6. Question 6: Will there be Teal Pumpkin items to give away at ToT for allergies or other reasons (stickers, lip gloss, trinkets, pencils, no sugar candy, no peanuts, etc...)?
Answer: We appreciate the reminder and will see what we can put together before the event. Next year a note will be made to make sure it is included earlier (sign-up items).
7. Question 7: For make-up pictures, do you get to pick which one you want? Which one goes in the yearbook?
Answer: You will receive a second proof to select what you want to order.
Answer: The make-up automatically is selected for the yearbook.
8. Question 8: if candy was donated, do we still need to bring it for the ToT?
Answer: Yes, the candy at the school will be used for those who run out or to subsidize the ToT. Anything leftover will be kept for future parades.

Motion to Adjourn: Seconded: Meeting Adjourned (8:39 pm)