

CORPORATION FOR EDUCATIONAL PARTNERSHIPS
BOARD OF DIRECTORS MEETING MINUTES
April 27, 2021 7:00 p.m.

I. Call to Order

Robin Henderson, presiding: Meeting called to order at 7:01 pm

Members present: Robin Henderson, Kay Smith, Lori Stokes, Tim Allen, Gary Leonard

Staff: Dr. John Schulz

Ms. Henderson welcomed the participants and opened the meeting. A Quorum was established.

The agenda was approved. MOTION: Lori Stokes, Seconded: Tim Allen Vote: Approved by unanimous consent.

The minutes for the March 23, 2021 meeting were approved. MOTION: Tim Allen, Seconded: Lori Stokes Vote: Approved by unanimous consent.

II. Public Comment

Public Comment time was made available for sign up prior to the Board meeting. No participants asked to make a public comment.

III. Addition of New Board Member

Ms. Henderson introduced a possible new Board member, Greg Newkirk. Mr. Newkirk spoke a little about himself- shared his background- time working with both the FVFD, FVPD and the Wake County Sherriff's department, among other places- and family information. A motion was made to approve Greg Newkirk to the Board of Directors. MOTION: Tim Allen, Seconded: Lori Stokes "Thirded 😊": Kay Smith Vote: Approved by unanimous consent.

IV. Head of School Report

Dr. Schultz presented the Head of School Report. Report is included in Board minute attachments for full detail. Primary points of discussion were:

- Replacement of school's PA system
- Lottery Update/enrollment projection (attachment included)
- Grant writer contract coming to an end; decision made not to renew. Dr. Schultz attended a grant writing conference and will attempt some on his own at a future time.
- Two new charts were provided- Who To Ask (a resource document for who does what) and an updated Organizational chart.
- Reminder that graduation is scheduled for June 4, 2021 at 7 PM.

V. Finance Report

Sarah Karsen gave brief update on finances. Attachments of what was discussed are included in minutes package. Financial highlights included:

- ESSER II fund allotment has been approved; funds will go toward learning loss, extended day, and summer school.
- ESSER III fund allotment has not yet been approved, but we are anticipating it will be approximately double the amount of the ESSER II allotment.
- Next year's budget is currently being worked on.
- Employee retention credit discussed.

Reports are included in the attachments to the minutes.

VI. New Policy

Dr. Schultz provided a policy covering Hiring Procedures for the school. The policy includes the hiring process, personnel requisitions, job postings, internal and external candidates, the interview process and job offers. A motion was made to approve the Hiring Procedures Southern Wake Academy document. MOTION: Tim Allen, Seconded: Lori Stokes Vote: Approved by unanimous consent.

VII. State of the School

Ethan Burton provided an update on the Middle School. He followed up on 3 items the Board requested of him at the last meeting:

- Consistency with schedules
- Communication between teachers, students and parents
- The fail rate of the Middle School students

Dennis Noble provided an update on the High School. The update included:

- 45% of HS students are now in-person
- 90% of seniors are set to graduate; school working very closely with families to get a plan together for the others
- High School fall credit recovery status
- Teacher Evaluations
- Support services being provided for failing/struggling students
- Prom May 15, 2021

Attachments with full detail for both schools are included in the minutes attachments.

Accommodations made for students currently in a hybrid program due to a gymnastics team commitment were discussed. The decision was made to not continue to offer the hybrid option; however, students currently enrolled at SWA may continue until they no longer need the option.

Board training will be conducted the first week of May 2021.

Board meeting dates for the 2021-2022 school year have been determined and shared with the group. A motion was made to approve the Board meeting schedule for the 2021-2022 school year. MOTION: Tim Allen, Seconded: Lori Stokes Vote: Approved by unanimous consent.

VIII. Board entered closed session

At 7:43 pm the Board entered closed session to discuss personnel matters. MOTION: Tim Allen, Seconded: Lori Stokes Vote: Approved by unanimous consent.

The Board left closed session and entered into the open session at 8:55 pm. MOTION: Tim Allen, Seconded: Lori Stokes Vote: Approved by unanimous consent.

IX. Action Taken

A motion was made to approve revisiting the compensation and unpaid leave policy. MOTION: Tim Allen, Seconded: Lori Stokes Vote: Approved by unanimous consent.

A motion was made to approve a slate of new hires for the 2021-2022 school year. MOTION: Lori Stokes, Seconded: Tim Allen Vote: Approved by unanimous consent.

X. Next Board Meeting

Ms. Henderson stated the next Board meeting will be held on Tuesday, May 25, 2021.

XI. Adjournment

Motion made to adjourn. MOTION: Greg Newkirk Seconded: Tim Allen Vote: Approved by unanimous consent.

Ms. Henderson adjourned the meeting at 8:56 pm.

Robin Henderson, President

DATE