

**CORPORATION FOR EDUCATIONAL PARTNERSHIPS  
BOARD OF DIRECTORS MEETING MINUTES  
February 23, 2021 7:00 p.m.**

**I. Call to Order**

Robin Henderson, presiding: Meeting called to order at 7:01 pm

Members present: Robin Henderson, Kay Smith, Lori Stokes, Tim Allen, Gary Leonard virtually through Zoom.

Staff: Dr. John Schulz

Ms. Henderson welcomed the participants and opened the meeting. A Quorum was established.

The agenda was approved. MOTION: Tim Allen, Seconded: Lori Stokes Vote: Approved by unanimous consent.

The minutes for the January 26, 2021 meeting were approved. MOTION: Lori Stokes, Seconded: Tim Allen Vote: Approved by unanimous consent.

**II. Public Comment**

Public Comment time was made available for sign up prior to the Board meeting. There were no participants to make public comments. However; Dr Schultz was contacted by a number of middle school parents asking to bring up the middle school schedule at the Board meeting. Dr Schultz stated that the middle school schedule is on the agenda and will be addressed later in the meeting.

**III. Guest- Barbara Osborne, EC Director; Lauren Grant, HS Counselor**

Ms. Osborne introduced herself. Ms. Grant introduced herself and discussed a little about a transition from HS Counselor to a possible new role, Dean of Academics.

**IV. Head of School Report**

Dr. Schultz presented the Head of School Report. Report is included in Board minute attachments for full detail. Primary points of discussion were:

- Dr. Schultz read short excerpt from “Soar with your Strengths.”
- Discussed lottery projections and process.
- School Improvement Team explained. Need to add participants from the community, board and/or parents.
- Vaccine update- hope all school staff is vaccinated fully by 3/10/2021.
- Additional credit card- Dr Schultz recommended additional credit card for Finance Manager to streamline requests and processes. The cardholder policy has been amended to allow for 3 cards. MOTION: Kay Smith, Seconded: Tim Allen Vote: Approved by unanimous consent.

- Handyman at the school does not have his own insurance. Was given direction to obtain insurance or cannot do any further work at the school. (works approx. 5-6 hours per week.)
- Summer camp sessions are 6/14/21 to 7/12/21 and 7/14/21 to 7/30/21.
- Grant process was discussed. Some early ones identified could help pay for busses and planting trees around campus.

## **V. Finance Report**

Tim Allen gave brief update on finances. Reports are included in the attachments to the minutes.

## **VI. Other Items**

- Disability insurance was discussed and a decision was made to offer short term disability to all SWA teachers and staff at no charge. MOTION: Tim Allen, Seconded: Lori Stokes  
Vote: Approved by unanimous consent.
- Required Board training is still on schedule to be completed by the end of June 2021, but most likely by end of April 2021.
- Discussed electrical needs for new school sign; additional cost.

## **VII. Board entered closed session**

At 8:10 pm the Board entered closed session to discuss personnel matters. MOTION: Lori Stokes, Seconded: Kay Smith  
Vote: Approved by unanimous consent.

The Board left closed session and entered into the open session at 9:58 pm.

## **VIII. Next Board Meeting**

Ms. Smith stated the next Board meeting will be held on Tuesday, March 23, 2021.

## **IX. Adjournment**

Motion made to adjourn. MOTION: Kay Smith  
Seconded: Tim Allen  
Vote: Approved by unanimous consent.

Kay Smith adjourned the meeting at 9:59 pm.

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**Robin Henderson, President**

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**DATE**