

**CORPORATION FOR EDUCATIONAL PARTNERSHIPS  
BOARD OF DIRECTORS MEETING MINUTES  
October 27, 2020, 7:00 p.m.**

**I. Call to Order**

Robin Henderson, presiding: Meeting called to order at 7:01 pm

Members present: Robin Henderson, Kay Smith, and Tim Allen in-person at the school. Gary Leonard virtually through Zoom.

Absent: Lori Stokes

Staff: Dr. John Schulz, Dr. Tom Miller

Ms. Henderson welcomed the participants and opened the meeting. A Quorum was established. The Agenda was approved. MOTION: Tim Allen, Seconded: Kay Smith Vote: Approved by unanimous consent.

The minutes for the September 22, 2020 Board meeting were approved. MOTION: Tim Allen, Seconded: Kay Smith Vote: Approved by unanimous consent.

**II. New Staff Hires**

Dr. Schulz introduced Ethan Burton as the new Dean of the Middle School, Tyler Murchinson as Director of Strategic Operations, and Susan Humber as a new EC teacher. Ethan Burton was on the Zoom call and took some time to introduce himself and speak a little on his background. A motion was made to approve the new hires presented. MOTION: Tim Allen, Seconded: Kay Smith Vote: Approved by unanimous consent.

**III. Public Comment**

Public comment was available for anyone who wished to speak. There were no participants in the Public Comment.

**IV. Dr. Syreeta Foster, EC Program Director**

Dr Foster provided an update on the EC program at SWA. A summary document was provided and is included as part of the Board meeting package. High level information presented included:

- 28% of the school's population is EC; this is unique to SWA. State average for EC in a school is 12.5%.
- Exact Path is a new program implemented to analyze data through progress monitoring and feedback. This will help teachers plan lessons and effectively analyze student progress toward goals.
- EC department is currently up to date on all compliance requirements.
- School is set to receive additional funding for the 42 new EC students.

- School has applied for additional grants to provide funding for behavioral, social and emotional support.

## **V. Update on Athletic Field**

Tim Allen has worked on getting necessary work done on the field to address erosion. The field is under warranty until 2021, so the company that first performed the work will create a second drainage ditch and perform pre-winter maintenance. Once this work has been completed, the next step will be to work on the grass.

## **VI. Return to Campus**

Dr. Schulz went over the plan for students' return to campus. Documentation presented is included in the Board meeting package for further reference. Primary points of discussion:

- The safety committee, headed by Alex Bass, is working hard every day.
- SWA used other schools that have opened as models for our plan.
- The safety plan is targeted to be released to parents on November 5, 2020.
- Shortly after the plan is released, a survey will be sent to parents to determine which students will be coming on campus and which will be staying with remote learning.
- Students will then be divided into cohorts for specific on-campus days each week.

A motion as made to approve the back to campus plan as presented. MOTION: Tim Allen, Seconded: Kay Smith Vote: Approved by unanimous consent.

## **VII. Head of School Update**

Dr. Schulz went over the Head of School Report. The report is included in the documentation for the Board meeting package for further detail. Primary points discussed:

- We are rebuilding the entire department structure at SWA; there will be cross-school departments rather than ones for each school. For example, there will be an English department that serves both the middle and high schools. This should provide efficiency and consistency in curriculum planning and student learning.
- A Club Policy has been developed and all clubs will be restarted under the Policy guidelines.
- Want to establish a nurse /health room; COVID funds available for part of the funding.
- Want to establish a school resource officer.
- Proposal from AltHRPartners for expanded on-site hours to one day per month. Additional \$600 increase monthly. A motion was made to approve this proposal as presented. MOTION: Tim Allen, Seconded: Kay Smith Vote: Approved by unanimous consent.
- Future open house information was presented; will include video tours and information available on website prior to virtual meetings.
- Dr. Schulz raised the possibility of a substantial, lighted school sign at the entrance.
- Positions were discussed for recommended elimination.

A motion was made to eliminate the positions of Director of Technology and Marketing/ Communication Coordinator. The responsibilities of these roles will be absorbed by other positions. MOTION: Tim Allen, Seconded: Kay Smith Vote: Approved by unanimous consent.

A motion was made to extend the Leaders Building Leaders contract for an additional 90 days. MOTION: Tim Allen, Seconded: Kay Smith Vote: Approved by unanimous consent.

### **VIII. Finance Report**

Dr. Miller reviewed the budget and expressed the need to do an inventory and review of all bank accounts in the school's name. He discussed how we have to code COVID funds/expenses in a specific way and that we are in the process of applying for grants.

### **IX. Closed Session**

A motion was made at 8:00 pm to go into closed session to discuss personnel matters. MOTION: Tim Allen, Seconded: Kay Smith Vote: Approved by unanimous consent.

### **X. Additional Action Items**

The Board returned to open session at 8:42 pm. A motion was made to continue the current plan for clubs and athletics at SWA until further notice. MOTION: Tim Allen, Seconded: Gary Leonard Vote: Approved by unanimous consent.

### **XI. Next Board Meeting**

Ms. Henderson stated the next Board meeting will be held on Tuesday, November 17, 2020.

### **XII. Adjournment**

Motion made to adjourn. MOTION: Tim Allen Seconded: Gary Leonard Vote: Approved by unanimous consent.

Robin Henderson adjourned the meeting at 8:44 pm.

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**Robin Henderson, President**

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**DATE**